



Tucson Parks and Recreation
A Nationally Accredited Agency

Hello Holiday Arts and Crafts Artists,

We are once again starting the application process for the Holiday Arts and Crafts Fair in Reid Park, but this year it will be with one change. In the past, applications were sent in no earlier than October 1st. **This year, we have made application a two-part process.** We are returning our emphasis to **handmade by the artist.**

STEP ONE: Complete the Application Form and mail it in with three to five (3-5) photos covering examples of your handmade arts or crafts that you, the artist, made and will be selling at this fair and a picture from a previous show of your display or booth. You may also include a picture of you, as the artist, at work. All pictures must have your last name and business name on the back.

You may apply as soon as you receive this email. You will be notified of your acceptance by mail. Some categories may be limited depending on the mix of the applications.

STEP TWO: Mail your Acceptance Letter when you receive it and payment back no later than October 16, 2015.

Show Fee: \$90.00 for each 10' x 10' space (2 max) for the 2-day event

Dates: Fair is Saturday and Sunday, November 28-29, 2015, 9:00am - 4:00pm
Optional early set-up Friday, November 27, 2015, 2:00pm - 6:00pm
Registration is now open.
Accepted vendors have until October 16, 2015 to make payment.
Registration closes November 13, 2015, or as soon as all spaces are filled.

Applications: Online at www.tucsonaz.gov/parks

Mail completed application to: Holiday Arts and Crafts Fair
Parks and Recreation Department
900 S. Randolph Way
Tucson, AZ 85716

Directions to the Fair: Go south on Country Club Rd., past Broadway Blvd. and turn east onto Concert Place (entrance into Reid Park) before 22nd Street. The Fair is located just west of the DeMeester Outdoor Performance Center.

If you have further questions, please call (520) 791-4877, or leave me a message at (520) 837-8078.

Susan Orrico, Event Coordinator

2015 Holiday Arts and Crafts Fair Rules and Regulations



1. All items **MUST BE HANDCRAFTED BY THE ARTIST**. No manufactured goods or imported items are allowed.
2. No gallery representatives or promoters of several artists are permitted.
3. Non-Profit organizations raising money for their organization by selling crafts made by their members must submit a letter of intent with proof of non-profit status prior to applying.
4. It is the responsibility of exhibitors to become licensed for sales tax by the State of Arizona Department of Revenue and by the City of Tucson Business Department. State and City Tax Representatives may be present at the Fair.
5. All sites vary in size but are approximately 10' x 10'. We cannot guarantee the Fair maps within this brochure are accurate or to scale. Adjustments will be made at set-up, if necessary.
6. Exhibitors may register for a maximum of 2 spaces only.
7. Exhibitors must occupy the space(s) they are assigned and not display product into walkways nor block emergency entrances. Fair Staff will make that determination.
8. Exhibitors are required to supply all of their own equipment and display materials. No tables, booths or canopies will be provided.
9. All Pop-up tents shall be adequately braced and anchored to prevent weather related collapse, movement from wind, and other applied structural stresses. Each tent or canopy shall have tethered stakes (not longer than 12"), sand bags, cement weights or water filled barrels at every post. Manufacturer's recommended construction and use guidelines for all structures shall be followed.
10. No electricity will be provided. Exhibitors needing a generator or any device that creates excessive noise or space allowances will not be accepted.
11. The displaying, demonstrating and selling of items is limited to within the boundaries of the assigned space.
12. Nothing may be hung or secured to any City of Tucson property. No nails in trees, buildings, posts, etc. No vegetation can be trimmed or cut by exhibitor. There can be no demonstration or placement of equipment or articles that create a possible hazard or liability (such as potential fire, explosion, and toxic chemicals.) Fair staff will determine this.
13. Exhibitors are not allowed to bring their pets to the Fair.
14. Smoking is not permitted within exhibitor's space nor in the smoke's or vapor's reach of shoppers, neighboring exhibitors, or any exhibitor's product. This includes cigarettes, e-cigarettes, pipes or cigars.
15. Exhibitors are responsible for keeping their space free of litter during and after the Fair.
16. **Once you have unloaded your vehicle, immediately move your vehicle to the designated exhibitor parking areas.**